

AGENDA – Regional ETC Workshop, Samoa: 11-13 July 2016

DAY 1 – Monday, 11 July 2016	
8h30-9h	Arrival and registration.
9h00-10h00	<p>1. Opening (MC: Ms Filomena Nelson, Samoa NDMO)</p> <ul style="list-style-type: none"> a. Prayer by Church Minister b. WFP Pacific Programme Introduction (Florent Chane) c. Official opening: Samoa Minister of Communications & IT <ul style="list-style-type: none"> -- Honourable Afamasaga Lepuia'i Rico Tupa'i <p>- End of official opening -</p> <p>>>Group activity: introductions</p> <p>- Setting expectations for the next three days.</p>
10h00-10h30	BREAK
10h30-11h00	<p>2. Overview of UN cluster system and ETC (30 min)</p> <p>Presenter: WFP (Jalal - Global ETC)</p>
11h00-12h30	<p>3. NDMO's speak</p> <p>>Each NDMO presents 15min (scene setting).</p> <p>-- plenary summary of key points.</p>
12h30-13h30	LUNCH
13h30-14h30	<p>>>Group activity.</p> <p>4. Regulation in emergency telecommunications</p> <ul style="list-style-type: none"> a. Existing emergency telecoms regulatory frameworks b. Incorporating Tampere Convention into policy c. Harmonising frequencies for disaster d. National Emergency Telecommunications Plans
14h30-15h30	<p>Facilitator: PIRRC (Donnie Defreitas/Marc Lipton)</p> <p>>Group work (country groups): what elements of this session can we put into the national work plan agenda?</p>
15h30-16h00	BREAK
16h00-17h00	<p>5. Training needs</p> <ul style="list-style-type: none"> > Snapshot of available training for an effective response. > Methods of delivery: face-to-face, online courses. <p>>Group work (country groups): what are the emergency comms training needs in your country (technical/non-technical)? What are the needs in terms of running simulations? Identify priority areas.</p> <p>Facilitator: WFP (Salma / Jalal)</p> <p>-- plenary summary of key points.</p>
19h00	WELCOME DINNER – Tanoa Tusitala Hotel

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DAY 2 – Tuesday, 12 July 2016	
9h00-10h00	<p>>>Group activity</p> <p>6. Integrating communications in an emergency operations centre (EOC) > Samoa case study by Kramer Ausenco Presenters: Kramer Ausenco (Saju) / Samoa NDMO (Filomena)</p>
10h00-10h30	BREAK + GROUP PHOTO
10h30-11h30	<p>7. Technology applications:</p> <ul style="list-style-type: none"> a. VHF radio (Samoa case study by MCS Digital) b. HF radio backbone for disaster c. (RANET) c. Other technologies for emergency eg. satellite comm devices, siren systems.
11h30-12h30	<p>Presenters: MCS Digital (Allan/Mike), WFP (Jalal/Stuart)</p> <p>>Group work (country groups): <i>What technologies do you need in your country to strengthen first responder communications?</i></p>
12h30-13h30	LUNCH
13h30-14h30	<p>8. Pacific regional initiatives in DRR:</p> <ul style="list-style-type: none"> a. SPC BSRP Project b. ITU Initiatives (incl. Pacific satellite network project) c. APT Initiatives d. PITA Initiatives e. University of the South Pacific (USP)
14h30-15h30	<p>Facilitator: WFP (Salma)</p>
15h30-16h00	BREAK
16h00-17h00	<p>9. Information Sharing (ETC website) >Present the ETcluster.org website. Is it a useful tool? What other websites exist? >Discuss Pacific structure (regional / country level) on the ETC website.</p> <p>>Group work (country groups): <i>Brainstorm the design of the ETC website country pages. Confirm who will be the focal point to provide data for each country.</i></p> <p><i>-- plenary summary of key points.</i></p>
19h00	

DAY 3 – Wednesday, 13 July 2016	
9h00-10h00	<p>10. Private sector panel >Panel discussion with private sector on strengthening engagement for emergency preparedness and response. (BlueSky Samoa, Digicel Samoa, FINTEL)</p> <p>Facilitator: WFP (Stuart Shaw)</p> <p><i>>Group work (country groups): private sector mapping.</i></p>
10h00-10h30	BREAK
10h30-11h30	<p>11. Communicating with Communities (CwC) >Introduction to CwC: SMS and other community engagement applications. >Serval Mesh Project (InnovationXchange) - Flinders University/Red Cross.</p> <p>Facilitator: WFP (Salma)</p> <p><i>>Group work (country groups): What technologies do you need in your country - communicating with communities?</i></p>
11h30-12h30	<p><i>>>Group activity.</i></p> <p>12. National emergency telecommunications clusters >Strengthening national ETC clusters >TORs for national clusters</p> <p>Facilitator: WFP (Salma / Jalal)</p>
12h30-13h30	LUNCH
13h30-14h00	<p>13. Cash based transfers (CBT) - technology perspective (30min) >Informational presentation. >Presenter: WFP (Salma)</p>
14h00-15h30	<p>14. Open discussion & ETC work plans >Review & agree on ETC work plan priorities.</p>
15h30-16h00	BREAK
16h00-17h00	<p>15. Wrap-up and next steps</p>
END OF WORKSHOP – Thank you!	