

Telecon Details:

Date:	02 February, 2016, 15:00- 16:00 (CET)	
Participants:	<ul style="list-style-type: none"> • Joe Burton, U.S. Department of State Co-lead) • Isaac Kwamy, NetHope (Co-lead) • Olly Parson, GSMA 	<ul style="list-style-type: none"> • Sanjiv Jain, IFRC • Karen Barsamian, WFP FITTEST • Caroline Teyssier, Global ETC Cell (Support)

Highlights:

Agenda	Key Discussions	Action Points
Haiti Pilot: <ul style="list-style-type: none"> - Review of the templates - Next steps - Next call 	Project - Key Deadlines: <ul style="list-style-type: none"> • The group reviewed the combined draft Haiti ICT Preparedness Template. • The group agreed with the overall fields and proposed some corrections. • The final template will be shared again with corrections to start filling it. • US. Departmenet of state proposed to provide more background on activities regarding Regional ICT groups. • The Tampere convention was also mentioned as an important field and something that the Preparedness working group shodul take into consideration. Next Steps: <ul style="list-style-type: none"> • The template will be finalized and re-circulated to be filled up. 	<ul style="list-style-type: none"> • All to review the updated template and provide/fill in as much information as possible by the next call • On the next call the group will review the information provided, identify gaps, and assign fields for further development.
Next Teleconference	<ul style="list-style-type: none"> • Next teleconference to be held on 24 February 	